

## DOES IT MATTER?

*We have all experienced computers breaking or networks crashing. You may have concerns relating to back up systems in case of disasters such as flooding or fires. Or maybe you're just uncertain when it comes to IT.*

These issues affect the day-to-day running of your business and ultimately impact profits. Your data is your business's lifeline. With accurate and professional IT support, you can maximise your returns.

A local Docklands based company, **Complete I.T. Solutions Limited** offers a full range of IT solutions, services and support for small to medium-sized professional companies. They understand the requirements of smaller companies and are able to assist with the management of IT projects, the implementation of solutions, and the constraints of budgets.

Here are a few examples of businesses that **Complete I.T. Solutions** have assisted with.

### **Independent Financial Advisor**

*The business was set up 10 years ago and accumulated approximately 300 clients. FSA regulation required him to retain the paperwork associated with each client for a period of 7 years, which necessitated 12 filing cabinets! He approached **Complete I.T. Solutions** for a logistical solution not only for storage, but also for document retrieval.*

***Complete I.T. Solutions** implemented a document management solution by digitising documents, and setting up a database to enable quick access to information for clients and auditors.*

*This freed up his time enabling him to run his business more efficiently, and has since expanded and taken on a partner.*

### **International Solicitor**

*This client, a solicitor dealing with overseas property purchases, required a method of managing client communications. Being a small company, he was restrained by budget.*

***Complete I.T. Solutions** implemented Microsoft Exchange. This improved data retrieval, accessibility to client communications, allowed project collaboration between the firm and outside consultants, and helped raise visibility of impending issues to members of each project.*

*The time saved has enabled the firm to take on more projects thereby increasing profitability. It has also reduced and managed its paper trail.*

### **Estate agent**

*A local estate agent was experiencing problems with loss of documents, data security and an unstable IT network causing their computers to crash.*

***Complete I.T. Solutions** implemented a Windows Network to overcome these problems. They also set up a system to free them of any maintenance to manage the network.*

*This resulted in higher productivity, reduced downtime with computers, and data that was secure and backed up regularly. Accessibility of sensitive data was restricted to those who required them.*

**The founder of Complete I.T. Solutions Limited, Tarl Sagoo, has over 18 years' SME and Corporate experience and can assist you in achieving the most, the best and more importantly – the right fit for your company - from technology.**

**Most of us do not understand the complexities associated with IT, so why not let Complete I.T. Solutions take away the headache and help you sleep better at night.**

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